



**AGENDA**  
**REGULAR MEETING**  
9/18/2025 5:30 pm  
**Meeting Location**  
**17967 Bushard St**  
FV Senior Center

Hyundai Grant Committee – 5:00

- None

Zoom Link: <https://us02web.zoom.us/j/83059121088>

CALL TO ORDER – 5:30pm

ROLL CALL

PRESENTATIONS (5 Minutes Each)

- FV Historical Society - Wakely
- OC Department of Education - Hernandez

INFORMATION / ACTION ITEMS

1. August Minutes - Frizzelle
2. July/August Financials – Iovine
3. Friends of the Foundation Donation Levels – Johnson
4. Pete Haak/Roger Jensen Bench - Frizzelle

DIRECTOR UPDATES (3 Minute Reports/Discussion)

- FVCF Website Grant Apps – Frizzelle
- Fall Poker Non-profit participation and database update – Montz

PUBLIC COMMENTS ON SCHEDULED ITEMS ONLY

General Discussion/Events

- Hyundai 5k and Color Fun Run
- Signatories – Columbia Bank

Grants/Sponsorship Request

- Orange County SOSC Golf Tournament/Fundraiser
- FV Historical Society
- Chamber Gala

VERBAL / WRITTEN CORRESPONDENCE

None

GENERAL / PUBLIC COMMENTS

CLOSED SESSION

ADJOURNMENT

Next Regular Meeting Scheduled – 10/16/ 2025 at the Center at Founders Village.



**AGENDA**  
**MEETING MINUTES**  
8/21/2025 5:30 pm  
**Meeting Location**  
**17967 Bushard St**  
**FV Senior Center**

**MEETING MINUTES 8/21/25**

Hyundai Grant Committee – 5:00

- Miss FV Scholarship – *Presentation and Grant Request by Sandi Licata from the Miss Fountain Valley Scholarship program; request of \$6,000.*

Zoom Link: <https://us02web.zoom.us/j/83059121088>

CALL TO ORDER – 5:35pm

Directors in attendance – Frizzelle, Grandis, Iovine, Kuisel, Hanley, Knight-Hougen, Crandall, Castellanos, Constantine, Wakely; via zoom – Montz, Taylor

ROLL CALL

PRESENTATIONS (5 Minutes Each)

- Hall of Fame – Bob Israelsky provided an update on the Fountain Valley Hall of Fame event scheduled for 10/11/2025. Price increase to \$60 with over 100 currently registered.

INFORMATION / ACTION ITEMS

1. May Minutes – Frizzelle – Motion by Frizzelle, Second by Wakely with amendment passed 9 - 0
2. June/July Financials – Iovine Motion to approve June/July financials by Crandall, Second by Frizzelle; Passed 8 – 0 (Abstention Montz)
3. FVCF Volunteer Waiver– Taylor Motion by Taylor, Second by Knight-Hougen to create a volunteer waiver. Signature process to be determined by Activities Committee chair and FVCF President. Passed 9 - 0
4. Check Signatories – Iovine Motion by Grandis, Second by Montz to remove Mike White as a bank signatory and add Bob Kuisel, Alaina Knight-Hougen, Susan Castellanos, Dennis Cole, Kerry Wakely, Kasie Hanley, Jynene Johnson, Wallace Rodecker as authorized FVCF bank signatories.
5. Dekra-Lite Invoice – Crandall – Update by director Crandall on the Derka Lite invoices and the Honored Heroes Banner program; *Receive and File*
6. D and O Insurance – Frizzelle *Receive and File*; annual D and O insurance

DIRECTOR UPDATES (3 Minute Reports/Discussion)

- Capital Campaign / E-Bike – Iovine/Montz; Raised \$7,500 on e-bike fundraiser, need volunteer help with capital campaign fundraising
- FVCF Website Live – Taylor; The new FVCF website is live but needs help from directors on specific informational updates. Taylor will find out and update on how to contact webmaster.



## AGENDA MEETING MINUTES

8/21/2025 5:30 pm

Meeting Location  
17967 Bushard St  
FV Senior Center

- Website Input/Support – Montz; Taylor will find out and update on how to contact webmaster for site updates, how many directors can contact or will it all run through Tylor.
- Membership Drives – Kuisel; Presented information and ideas to have membership drives at local events and businesses. Further information will be presented by Kuisel.
- Summerfest Report – Taylor; Summerfest had 20K profit in 2025 with 11k allocated to the FVCF for the bar, food, admin support! 5K donated to other supporting non profits!
- Board Participation at Events – Montz; See request above from Montz related to board and volunteer support for fundraising.
- Volunteers – Knight-Hougen; Update on summer volunteer support and upcoming volunteer opportunities by Activities Committee Chair Knight-Hougen.
- Friends of the Foundation – Johnson; FOF committee is working on the program update.
- Social Media – Hanley; Request for event and volunteer photos to share on FVCF social media platforms
- Mailing List – Montz; E-Bike raffle mailing list completed, please share any email list with Montz/Taylor to be complied with website information/Webmaster.
- Fall Poker – Taylor/Montz – Looking for Fall Charity Poker committee help and requesting Chamber sponsorship support for 50% split as in previous years/events.

### PUBLIC COMMENTS ON SCHEDULED ITEMS ONLY

#### General Discussion/Events

- Ed Arnold Volunteer of the Year Dinner – Attendees; Updated list of 2 tables / 12 current participants for the Ed Arnold Volunteer of the year award honoring Larry Crandall!
- Boys and Girls Gala – Attendees; Foundation has four seats for the Boys and Girls Club Gala (Crandall +1, Johnson, 1 seat available)
- Bingo Bash Bar; Approved support for the FVCF bar at the City's Bingo Bash in October. Proceeds go to the FVCF, Insurance to be paid by City

#### Grants/Sponsorship Request

- Miss FV Scholarship Grant Request; Motion by Crandall, Second by Constantine for a grant approval of \$6,000 (5K from Hyundai Grants and 1K from FVCF Grants); Passed 9-0
- Orange County SOSC Golf Tournament/Fundraiser – Tabled for future consideration.
- Pins for Kids – Ratification; Ratified 9-0 for a \$2,500 sponsorship (\$360 FVCF)
- Boys and Girls Clubs Gala – Ratification; Ratified 9-0 for a \$5,000 sponsorship (4K from Hyundai Grants and 1K from FVCF Grants)

### VERBAL / WRITTEN CORRESPONDENCE

None

GENERAL / PUBLIC COMMENTS - None

CLOSED SESSION - None

ADJOURNMENT – 7:05

Next Regular Meeting Scheduled – 9/18/ 2025 at the Center at Founders Village

Statement of Activity  
 FOUNTAIN VALLEY COMMUNITY FOUNDATION  
 August 1-31, 2025

DISTRIBUTION ACCOUNT	TOTAL
<b>Income</b>	
FVCF Event Income	\$0.00
Hall of Fame Income	4,249.50
<b>Total for FVCF Event Income</b>	<b>\$4,249.50</b>
Other FVCF Income	\$0.00
Interest income	765.68
Other Income	64.47
<b>Total for Other FVCF Income</b>	<b>\$830.15</b>
Speciality Income	\$0.00
Hyundai Hope On Wheels Sponsor	14,500.00
Summerfest MOU Income	29,996.00
<b>Total for Speciality Income</b>	<b>\$44,496.00</b>
<b>Total for Income</b>	<b>\$49,575.65</b>
Cost of Goods Sold	0.00
<b>Gross Profit</b>	<b>\$49,575.65</b>
<b>Expenses</b>	
FVCF Event Expenses	\$0.00
Concerts in the Park Craft Booth	109.19
Hall of Fame Expenses	375.00
<b>Total for FVCF Event Expenses</b>	<b>\$484.19</b>
Grants and Donations	\$0.00
Community Event Participation/Sponsorship	1,000.00
<b>Total for Grants and Donations</b>	<b>\$1,000.00</b>
Other business expenses	\$0.00
Bank and credit card fees	31.13
Software Expense	428.79
Supplies	233.39
Volunteer Support	21.47
<b>Total for Other business expenses</b>	<b>\$714.78</b>
Specialty Expenses	\$0.00
Hyundai Hope on Wheels 5K Expenses	3,000.00

Statement of Activity  
 FOUNTAIN VALLEY COMMUNITY FOUNDATION  
 August 1-31, 2025

DISTRIBUTION ACCOUNT	TOTAL
Summerfest MOU Expenses	\$0.00
Non Profit Wristband Payout	300.00
Summerfest Advertising	3,312.00
Summerfest Facility Expenses	3,213.00
<b>Total for Summerfest MOU Expenses</b>	<b>\$6,825.00</b>
<b>Total for Specialty Expenses</b>	<b>\$9,825.00</b>
<b>Total for Expenses</b>	<b>\$12,023.97</b>
<b>Net Operating Income</b>	<b>\$37,551.68</b>
Other Income	0.00
Other Expenses	0.00
<b>Net Other Income</b>	<b>\$0.00</b>
<b>Net Income</b>	<b>\$37,551.68</b>

**Statement of Activity**  
**FOUNTAIN VALLEY COMMUNITY FOUNDATION**  
July 1-August 31, 2025

DISTRIBUTION ACCOUNT	TOTAL
<b>Income</b>	
FVCF Event Income	\$0.00
Fall Poker Tournament	750.00
Hall of Fame Income	5,699.50
<b>Total for FVCF Event Income</b>	<b>\$6,449.50</b>
Other FVCF Income	\$0.00
Interest income	1,632.93
Other Income	64.47
<b>Total for Other FVCF Income</b>	<b>\$1,697.40</b>
Pass Through Sponsorship Income	\$0.00
Concerts in the Park Sponsors	5,600.00
Movies in the Park	1,000.00
<b>Total for Pass Through Sponsorship Income</b>	<b>\$6,600.00</b>
Speciality Income	\$0.00
Hyundai Hope On Wheels Sponsor	15,500.00
Summerfest MOU Income	42,921.00
<b>Total for Speciality Income</b>	<b>\$58,421.00</b>
<b>Total for Income</b>	<b>\$73,167.90</b>
Cost of Goods Sold	0.00
<b>Gross Profit</b>	<b>\$73,167.90</b>
<b>Expenses</b>	
FVCF Event Expenses	\$0.00
Concerts in the Park Craft Booth	109.19
Hall of Fame Expenses	375.00
<b>Total for FVCF Event Expenses</b>	<b>\$484.19</b>
Grants and Donations	\$0.00
Community Event Participation/Sponsorship	1,360.00
<b>Total for Grants and Donations</b>	<b>\$1,360.00</b>
Other business expenses	\$0.00
Bank and credit card fees	49.94
Insurance	733.00
Software Expense	706.69
Supplies	233.39
Volunteer Support	167.00
<b>Total for Other business expenses</b>	<b>\$1,890.02</b>
Pass Through Sponsorship Expenses	\$0.00
Concerts in the Park Sponsors	5,600.00
Movies in the Park Sponsors	1,000.00
<b>Total for Pass Through Sponsorship Expenses</b>	<b>\$6,600.00</b>

Statement of Activity  
 FOUNTAIN VALLEY COMMUNITY FOUNDATION  
 July 1-August 31, 2025

DISTRIBUTION ACCOUNT	TOTAL
Specialty Expenses	\$0.00
Hyundai Hope on Wheels 5K Expenses	3,000.00
Summerfest MOU Expenses	\$0.00
Non Profit Wristband Payout	300.00
Summerfest Advertising	3,007.37
Summerfest Bar Expenses	11,217.80
Summerfest Facility Expenses	8,694.00
<b>Total for Summerfest MOU Expenses</b>	<b>\$23,219.17</b>
<b>Total for Specialty Expenses</b>	<b>\$26,219.17</b>
<b>Total for Expenses</b>	<b>\$36,553.38</b>
<b>Net Operating Income</b>	<b>\$36,614.52</b>
Other Income	0.00
Other Expenses	0.00
<b>Net Other Income</b>	<b>\$0.00</b>
<b>Net Income</b>	<b>\$36,614.52</b>

Statement of Financial Position  
 FOUNTAIN VALLEY COMMUNITY FOUNDATION  
 As of August 31, 2025

DISTRIBUTION ACCOUNT	TOTAL
<b>Assets</b>	
Current Assets	
Bank Accounts	
Cash	\$0.00
Checking Account	76,202.93
FVCF - CD	166,610.92
Money Market Account	237,639.30
Operation Santa Clause Account	27,659.28
Petty Cash	0.00
<b>Total for Cash</b>	<b>\$508,112.43</b>
<b>Total for Bank Accounts</b>	<b>\$508,112.43</b>
Accounts Receivable	
Accounts receivable	14,025.00
Pledges Receivable	2,000.00
<b>Total for Accounts Receivable</b>	<b>\$16,025.00</b>
Other Current Assets	
Undeposited funds	0.00
<b>Total for Other Current Assets</b>	<b>\$0.00</b>
<b>Total for Current Assets</b>	<b>\$524,137.43</b>
Fixed Assets	
Accumulated depreciation	-1,318.35
Office equipment	7,910.12
<b>Total for Fixed Assets</b>	<b>\$6,591.77</b>
Other Assets	
	0.00
<b>Total for Assets</b>	<b>\$530,729.20</b>
<b>Liabilities and Equity</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts payable	10,925.59
Accrued Expenses	0.00
<b>Total for Accounts Payable</b>	<b>\$10,925.59</b>
Credit Cards	0.00
Other Current Liabilities	0.00
<b>Total for Current Liabilities</b>	<b>\$10,925.59</b>

Statement of Financial Position  
 FOUNTAIN VALLEY COMMUNITY FOUNDATION  
 As of August 31, 2025

DISTRIBUTION ACCOUNT	TOTAL
Long-term Liabilities	
AAPI Luau	2,090.00
Adults with Disabilities	1,734.00
Advisory Committee for Persons with Disabilities	3,750.00
Boys and Girls Club Expansion	22,780.06
Cameron Scholarship	5,253.34
Concerts in the Park	30,222.36
Easter Egg Hunt	15,307.18
FV Chamber	10,000.00
Great FV Campout	-6,453.25
Hall of Fame	0.00
Halloween Decorating Contest	100.00
Honored Heros Banner Program	1,151.53
Hop On Senior Transportation	5,370.00
Hyundai 5K	35,065.13
Hyundai Grants	16,274.36
Lunar New Year Appreciation	520.70
Monster Hunt	100.00
Movies in the Park	2,101.00
Operation Santa Claus	27,659.28
Other City Programs	600.00
Poker Tournament	0.00
PREP Program	3,378.46
Senior Expo Liability	4,540.00
Senior Services-Senior Center	7,068.46
Spark of Love	14,661.08
Sports Park Softball	650.00
Summerfest	34,119.78
Summerfest Reserve	15,449.00
Tree Lighting	19,745.68
Tree Lighting Décor	2,044.97
UAP	96,927.26
<b>Total for Long-term Liabilities</b>	<b>\$372,210.38</b>
<b>Total for Liabilities</b>	<b>\$383,135.97</b>
Equity	
Opening balance equity	110,538.81
Retained Earnings	439.90
Net Income	36,614.52
<b>Total for Equity</b>	<b>\$147,593.23</b>
<b>Total for Liabilities and Equity</b>	<b>\$530,729.20</b>

Statement of Activity  
 FOUNTAIN VALLEY COMMUNITY FOUNDATION  
 July 1-31, 2025

DISTRIBUTION ACCOUNT	TOTAL
<b>Income</b>	
FVCF Event Income	\$0.00
Fall Poker Tournament	750.00
Hall of Fame Income	1,450.00
<b>Total for FVCF Event Income</b>	<b>\$2,200.00</b>
Other FVCF Income	\$0.00
Interest income	867.25
<b>Total for Other FVCF Income</b>	<b>\$867.25</b>
Pass Through Sponsorship Income	\$0.00
Concerts in the Park Sponsors	5,600.00
Movies in the Park	1,000.00
<b>Total for Pass Through Sponsorship Income</b>	<b>\$6,600.00</b>
Speciality Income	\$0.00
Hyundai Hope On Wheels Sponsor	1,000.00
Summerfest MOU Income	12,925.00
<b>Total for Speciality Income</b>	<b>\$13,925.00</b>
<b>Total for Income</b>	<b>\$23,592.25</b>
<hr/>	
Cost of Goods Sold	0.00
<b>Gross Profit</b>	<b>\$23,592.25</b>
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<b>Expenses</b>	
Grants and Donations	\$0.00
Community Event Participation/Sponsorship	360.00
<b>Total for Grants and Donations</b>	<b>\$360.00</b>
Other business expenses	\$0.00
Bank and credit card fees	18.81
Insurance	733.00
Software Expense	277.90
Volunteer Support	145.53
<b>Total for Other business expenses</b>	<b>\$1,175.24</b>
Pass Through Sponsorship Expenses	\$0.00
Concerts in the Park Sponsors	5,600.00
Movies in the Park Sponsors	1,000.00
<b>Total for Pass Through Sponsorship Expenses</b>	<b>\$6,600.00</b>

Statement of Activity  
 FOUNTAIN VALLEY COMMUNITY FOUNDATION  
 July 1-31, 2025

DISTRIBUTION ACCOUNT	TOTAL
Specialty Expenses	\$0.00
Summerfest MOU Expenses	\$0.00
Summerfest Advertising	-304.63
Summerfest Bar Expenses	11,217.80
Summerfest Facility Expenses	5,481.00
<b>Total for Summerfest MOU Expenses</b>	<b>\$16,394.17</b>
<b>Total for Specialty Expenses</b>	<b>\$16,394.17</b>
<b>Total for Expenses</b>	<b>\$24,529.41</b>
<b>Net Operating Income</b>	<b>-\$937.16</b>
Other Income	0.00
Other Expenses	0.00
<b>Net Other Income</b>	<b>\$0.00</b>
<b>Net Income</b>	<b>-\$937.16</b>

Statement of Financial Position  
 FOUNTAIN VALLEY COMMUNITY FOUNDATION  
 As of July 31, 2025

DISTRIBUTION ACCOUNT	TOTAL
<b>Assets</b>	
Current Assets	
Bank Accounts	
Cash	\$0.00
Checking Account	48,365.09
FVCF - CD	166,610.92
Money Market Account	236,873.62
Operation Santa Clause Account	27,659.28
Petty Cash	445.00
<b>Total for Cash</b>	<b>\$479,953.91</b>
<b>Total for Bank Accounts</b>	<b>\$479,953.91</b>
Accounts Receivable	
Accounts receivable	7,025.00
Pledges Receivable	3,200.00
<b>Total for Accounts Receivable</b>	<b>\$10,225.00</b>
Other Current Assets	
Undeposited funds	0.00
<b>Total for Other Current Assets</b>	<b>\$0.00</b>
<b>Total for Current Assets</b>	<b>\$490,178.91</b>
Fixed Assets	
Accumulated depreciation	-1,318.35
Office equipment	7,910.12
<b>Total for Fixed Assets</b>	<b>\$6,591.77</b>
Other Assets	
	0.00
<b>Total for Assets</b>	<b>\$496,770.68</b>
<b>Liabilities and Equity</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts payable	9,353.96
Accrued Expenses	0.00
<b>Total for Accounts Payable</b>	<b>\$9,353.96</b>
Credit Cards	0.00
Other Current Liabilities	0.00
<b>Total for Current Liabilities</b>	<b>\$9,353.96</b>

Statement of Financial Position  
 FOUNTAIN VALLEY COMMUNITY FOUNDATION  
 As of July 31, 2025

DISTRIBUTION ACCOUNT	TOTAL
Long-term Liabilities	
AAPI Luau	2,090.00
Adults with Disabilities	1,734.00
Advisory Committee for Persons with Disabilities	3,750.00
Boys and Girls Club Expansion	20,197.80
Cameron Scholarship	5,253.34
Concerts in the Park	29,939.50
Easter Egg Hunt	15,307.18
FV Chamber	10,000.00
Great FV Campout	-5,334.34
Hall of Fame	0.00
Halloween Decorating Contest	100.00
Honored Heros Banner Program	2,802.75
Hop On Senior Transportation	5,370.00
Hyundai 5K	31,564.91
Hyundai Grants	22,774.36
Lunar New Year Appreciation	520.70
Monster Hunt	100.00
Movies in the Park	3,161.00
Operation Santa Claus	27,659.28
Other City Programs	600.00
Poker Tournament	0.00
PREP Program	3,378.46
Senior Expo Liability	4,540.00
Senior Services-Senior Center	7,068.46
Spark of Love	14,661.08
Sports Park Softball	1,850.00
Summerfest	34,119.78
Summerfest Reserve	15,449.00
Tree Lighting	19,745.68
Tree Lighting Décor	2,044.97
UAP	96,927.26
<b>Total for Long-term Liabilities</b>	<b>\$377,375.17</b>
<b>Total for Liabilities</b>	<b>\$386,729.13</b>
Equity	
Opening balance equity	110,538.81
Retained Earnings	439.90
Net Income	-937.16
<b>Total for Equity</b>	<b>\$110,041.55</b>
<b>Total for Liabilities and Equity</b>	<b>\$496,770.68</b>

FRIENDS of Fountain Valley Community Foundation		Founders Circle	FV Legacy	Community Champion	Neighborhood Hero	Foundation Builder
	Donation Amount (per Year)	\$5,000	\$2,500	\$1,000	\$500	\$100
<b>Booth at Summerfest</b> (4 Days)	Booth that can be used or donated to a charity of their choice (with FVCF approval)	✓				
<b>FV Experience</b>	FVHS Sports Pass, Golf for 4, Parking Pass for Mile Square Park, FVPD Ride Along, FVFD Dinner	✓				
<b>VIP Parking</b>	VIP Parking pass at either Summerfest or FV Egg Hunt	✓	✓			
<b>Dinner</b> (Lobster or Crawfish)	Possibly food at Lobsterfest or Crawfish Festival	✓	✓			
<b>Key to the City:</b> 2 Admissions	2 Admissions to: Lobsterfest, Crawfish Festival, Summerfest, Poker Tournaments (2), and Hall of Fame	✓	✓	✓		
<b>2 Free Meals</b> at Summerfest	Food from FVCF booth	✓	✓	✓		
<b>Social Media</b> Shout Out	Will work with Casey on how best to promote "Friends" on FVCF Social Pages	12 Months	6 Months	3 Months	1 Month	
Summerfest <b>Admission</b> x 4		✓	✓	✓	✓	
<b>"Thank You"</b> at FVCF Events	Public acknowledgement at all FVCF Events. Possible electronic board/display.	✓	✓	✓	✓	✓
List in <b>Fountain Pen</b>	Need to ask if we can get a page in the Fountain Pen for Friends' donations.	✓	✓	✓	✓	✓
<b>FVCF Website</b> Acknowledgement	Adding Friends' names to our updated FVCF website. Updated monthly.	✓	✓	✓	✓	✓



## How to Apply for a FVCF Grant

### Eligibility Requirements

1. Must be a public non-profit organization (501(c)(3) or public agency providing services within the city of Fountain Valley (Priority will be given to projects located in and serving the people of Fountain Valley. Organizations located outside the boundaries of Fountain Valley must provide proof that more than 50% of the recipients of the intended grant are residents of Fountain Valley).

### Eligibility Limitations

The current objectives of the Board do not allow grants for the following purposes:

1. More than one application per applicant
2. Religious organizations for religious purposes
3. Direct assistance to individuals or businesses
4. Routine operating expenses or staff salaries
5. Political parties or organizations

### Application Requirements

1. Amount being requested
2. Cover letter signed by the Board officer authorized to sign for the organization
3. A list of the Board of Directors and Staff (if applicable).
4. Copy of IRS tax exempt letter.
5. A description of the program or service for which the grant is requested, including the scope of the targeted population, the expected results, the potential benefit to the community, and the long-term sustainability of the project.

### Responsibilities of Grant Recipients

Each grant recipient is held accountable for using the Foundation grant in compliance with the proposal submitted and any additional terms placed on the grant by the Fountain Valley Community Foundation. In addition, each recipient must:

1. Institute adequate controls over project funds to ensure that all funds are properly accounted for
2. Present invoices to the Foundation upon request
3. Ensure that the Foundation is kept properly advised of significant factors affecting the successful outcome of the project or program and any significant deviation from the proposed scope, starting date or completion date of the project or program
4. Upon completion of grant expenditures provide the Foundation with a final audit of the funds received and expended.

### How to Apply

Grants will be awarded once during each quarter of the year. Deadline for application is: January 1; April 1; July 1; October 1 of each year. Grantseekers are encouraged to review the guidelines carefully then submit a proposal. If you would like to submit a letter of inquiry you may do so.

The Foundation Board of Directors meets on the third Thursday of each month. Your Grant Application must be received no later than the Friday preceding the Board meeting so that the letter can be submitted as part of the Board's meeting packet.

Deliver your application in person to:  
17967 Bushard St.,  
Fountain Valley, CA 92708

Email: [Rob.Frizzelle@FountainValley.gov](mailto:Rob.Frizzelle@FountainValley.gov)

or Mail to:  
The Fountain Valley Community Foundation,  
10200 Slater Ave., Fountain Valley, CA 92708.

For information call: 714-593-4449



## FVCF GRANT APPLICATION CHECKLIST PAGE

Please check-off/Sign the following and include this checklist with the original application only.

1. Complete one original Grant Application Form. Answer all questions on the application. Spaces are limited in order to help applicants be brief and specific in response to requested information and for the Board to be able to evaluate numerous grant applications. A cover letter is not encouraged or necessary but is accepted.
2. Board of Directors List: A listing of current officers, board members and executive director that includes their name, city of residence and professional affiliation.
3. Financial Information
  - A. The most current audited or internal financial statements
4. IRS 501(c)3 letter or copy of your IRS determination letter if applicable.
5. Application requirements
  - A. Grant Application should be in a file folder labeled with the name of the agency applying. Email applications are permissible:  
[Rob.Frizzelle@FountainValley.gov](mailto:Rob.Frizzelle@FountainValley.gov)
  - B. Original application should include: Board of Directors List, optional newsletter or brochure, audited financials, IRS letter. One Copy of application, Single sided with no staples.

I have read How to Apply for a Hyundai Community Grant Guidelines.

*(Please check the following and include this checklist with the original application)*

I agree to provide follow up information to the FVCF on how the grant supported the desired outcome. I approve that the FVCF may share this information publicly.

*(Please sign the following and include this checklist with the original application).*

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*Signature*

---

*Date*



**INSTRUCTIONS:** Read checklist before filling out application. There are 8 sections in this application. Complete each section and attach required documents as instructed.

Legal Name of Organization \_\_\_\_\_

Date of IRS Exemption (include IRS letter only w/ original application) \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_ Zip \_\_\_\_\_

Telephone \_\_\_\_\_ Website \_\_\_\_\_

Name of Executive Director \_\_\_\_\_

Name and Title of Person Submitting this Application \_\_\_\_\_

Telephone \_\_\_\_\_ Email Address \_\_\_\_\_

Number of Paid Staff Full Time Staff Part Time Staff \_\_\_\_\_

IRS Classification (please check the appropriate box):

501(c)3 - Public Charity

501(c)3 - Private Foundation

Not 501(c)3

If not, specify \_\_\_\_\_

***BRIEFLY BULLET POINT YOUR KEY PROGRAMS AND SERVICES***

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***BRIEFLY STATE WHAT MAKES YOUR PROGRAM UNIQUE***

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***BRIEFLY DESCRIBE THE ORGANIZATION'S KEY INITIATIVES, ACCOMPLISHMENTS AND/OR CHALLENGES OVER THE PAST TWO YEARS. INCLUDE ANY INTERNAL OR EXTERNAL EVALUATION MECHANISMS USED TO EVALUATE YOUR PROGRAM (# of ADMISSIONS/PEOPLE SERVED, THIRD PARTY EVALUATIONS/AUDITS)***

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*BRIEFLY DESCRIBE THE PROJECT FOR WHICH FUNDING IS SOUGHT*

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Amount requested from FVCF \$ \_\_\_\_\_

What is the total budget for this project \$ \_\_\_\_\_

*If this project is part of a bigger project, please attach the total budget worksheet in the original application.*

*WHAT IS EXPECTED TO BE ACHIEVED?*

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*LIST OTHER POTENTIAL FUNDING SOURCES FOR THIS PROJECT WHOM YOU HAVE CONTACTED (e.g. corporations, foundations, individuals - indicate amount sought from each):*

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*BRIEFLY DESCRIBE THE POPULATION THAT WILL BE SERVED BY THIS PROJECT:*

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**SERVICE WITHIN FOUNTAIN VALLEY**

Number of different people served by the organization \_\_\_\_\_

Number of Fountain Valley individuals served by the organization \_\_\_\_\_

Percentage of Fountain Valley served as percentage of agency's total number served % \_\_\_\_\_

Seniors 65 and over \_\_\_\_\_

Adults 19-64 \_\_\_\_\_

Under 18 \_\_\_\_\_



# Year of the Rose Gala Sponsorship Levels

October 18, 2025

Saigon Performing Arts Center

<i>Choose your rose</i> →	<b>YELLOW ROSE</b> \$1,000	<b>PINK ROSE</b> \$1,500	<b>RED ROSE</b> \$2,500
TABLE FOR 10	✓	✓	✓
INTERACTIVE PROGRAM RECOGNITION	✓	✓	✓
LOGO (SIZED ACCORDINGLY ON PROGRAM)	✓	✓	✓
ALL MEDIA RECOGNITION		✓	✓
THANK YOU LETTER FROM THE MAYOR	✓	✓	✓
TABLE PLACEMENT		Preferred	Premier
BOTTLES OF WINE	1	2	3
RAFFLE TICKETS	2	10	20
AD IN EVENT PROGRAM	Logo	Quarter-Page	Half-Page
VIP COCKTAIL HOUR/LEGISLATIVE RECEPTION	4	10	10
VIP PHOTO OP WITH MAYOR	✓	✓	✓
CONCIERGE TABLE SERVICE	✓	✓	✓
PHOTO OF YOUR TABLE WITH THE MAYOR		✓	✓

**\$125 per person or \$240 per couple**

**Additional Legislative Reception Tickets: \$25**





**Fountain Valley**  
CHAMBER OF COMMERCE  
*The Trusted Voice of Business Since 1966*

## *Year of the Rose Gala*

OCTOBER 18, 2025

### *Honoring Mayor Ted Bui*

5:00 pm - VIP Cocktail Hour &  
Legislative Reception

6:30 pm - Dinner & Program

Saigon Performing Arts Center  
16149 Brookhurst St., Fountain Valley

**Sponsorship opportunities available**

Visit [www.fvchamber.com](http://www.fvchamber.com) or  
contact [admin@fvchamber.com](mailto:admin@fvchamber.com)

Proceeds benefit:

